

## TO WHOM

Student

Parents/Caregivers

Parents/Caregivers

Parents/Caregivers/  
School

## HOW

Verbal conference &  
written feedback

Parent/Teacher info  
evening

Parent/Teacher interview

Written report

## WHY

- To review documented progress
- To review self assessment
- To allow both teacher and parents to become acquainted
- For teachers to give an overview of the curriculum program for the year
- To refer to evidence of skills acquired, work quality, strengths & difficulties
- To discuss academic, and non-academic development
- To set goals for the following term
- To refer to all documented assessments
- To identify areas of strength, progress & difficulty
- To report demonstration of curriculum learning

## WHEN

When needed & appropriate

The beginning of the school year

End of term 1 & 3 are compulsory, plus as necessary

The end of each semester and to be copies and added to student's folio in school master file